



TOWN OF NEWFANE TOWN BOARD MEETING AGENDA JUNE 25, 2025 at 7:00PM

PRAYER & PLEDGE

FILED WITH TOWN CLERK

- TOWN CLERK'S MONTHLY REPORT TO THE SUPERVISOR
- TOURISM BOARD MEETING MINUTES OF JUNE 3, 2025
- TOWN BOARD WORK SESSION MEETING MINUTES OF MAY 15, 2025

APPROVE PREVIOUS MEETING MINUTES

- MINUTES OF MAY 28, 2025

COMMUNICATIONS AND PETITIONS

- REQUEST TO PROMOTE SAMANTHA CALL TO CHIEF LIFEGUARD
- REFUND FOR PARTIAL SERVICE CART FEE
- REFUND BOAT DOCK FEE TO MR. PALMER
- ADD EMILY CODY TO MILLER HOSE FIRE COMPANY ROSTER
- REFUND FOR (2) SUMMER REC STUDENTS TO PENNY LYMAN

DEPARTMENT HEAD REPORTS

- HIGHWAY SUPERINTENDENT - JON MILLER
- WATER SUPERINTENDENT - JON MILLER
- WASTEWATER TREATMENT PLANT CHIEF PLANT OPERATOR - NICK IRR
- CODE ENFORCEMENT/BUILDING INSPECTOR - DAVID SCHMIDT
- ASSESSOR'S OFFICE – JOANN HARIG
- CONSTABLE/DCO - JEFFREY NEWMAN
- FACILITIES DIRECTOR (FISH PARK)- NICK GLOSSER
- TOURISM CHAIR - GINA GUIDO-REDDEN

NEW BUSINESS

- RESOLUTION #18-2025 APPLICATION FOR SMART GROWTH COMMUNITY PLANNING GRANT
- MOTION TO PAY BILLS

PUBLIC COMMENTS

ANNOUNCEMENTS

- TOWN FIREWORKS: JULY 3rd, 10pm OLCOTT
- Town Hall is closed FRIDAY, JULY 4, 2025
- Next WORK SESSION is THURSDAY, JULY 10, 2025 @ 7PM
- Next Month BOARD MEETING: WEDNESDAY, JULY 23, 2025 @ 7PM

****Reminder to mark your calendars for our 4th ANNUAL NEWFANE COMMUNITY DAYS this year!**

- FRIDAY 8/22/25 - TIME CAPSULE BURIAL
- SATURDAY 8/23/25 - LIVE MUSIC & FOOD TRUCKS
- SUNDAY 8/24/25 – FUN RUN & 5K, VENDORS, FOOD TRUCKS, FAMILY ACTIVITIES, LIVE MUSIC

MOTION TO ADJOURN

SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING
INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587
6176 McKee Street
Newfane, New York
14108
TDD 1-800-662-1220

WORK SESSION

May 15, 2025
7pm

Present: John Syracuse, Rick Coleman, Sue Neidlinger

Excused: Robert Horanburg, Pete Robinson

Others in attendance: David Schmidt Building Inspector, Town Attorney Jim Sansone, and 4 community members.

A Moment of silence was given for the passing of Gary Cammarata, a lifelong resident of Olcott and very instrumental in the Olcott Carousel Park.

The Meeting was called to order at 7:01pm.

The Supervisor asked for a motion to approve the minutes of the February 13, 2025 Work Session.

- Rick Coleman made the motion
- Sue Neidlinger seconded
- Motion to approve the minutes passed.

Next on the agenda is Resolution #13-2025, a RESOLUTION SPONSORING THE JAZZ TRAIL FESTIVAL CALLED OLCOTT BEACH JAZZ TRAIL.

- Sue Neidlinger made the motion to accept this resolution
- Rick Coleman seconded
- Motion to approve Resolution #13-2025 passed.

The supervisor asked everyone if they reviewed the new Lakeview Village Shoppe Lease (LVS). There were some changes made on page 11, to clarify who is signing the lease. This was run by the attorney and clarification was needed.

- Rick Coleman made the motion
- Sue Neidlinger seconded
- Motion to approve the updated LVS Lease passed

The Supervisor then brought to the table the updated Town of Newfane Marina policy. After review, a motion was made by to accept this policy

- Sue Neidlinger made the motion.
- Rick Coleman seconded it.
- Motion to accept the updated Marina Policy passed.

A memo from Supervisor Syracuse was presented to the Board, for the hiring of the part-time Director of the Summer Recreation Molly Sheldon at \$15,000 and the part-time Deputy Director Gabrielle Maybach at \$12,000. Both ladies are teachers from the Newfane School and are very interested in running the Town Summer Rec program this year. And they are commended on the wonderful job they have already been doing!

- Rick Coleman made the motion
- Sue Neidlinger seconded
- Motion to hire these Directors for 2025 Summer Rec passed.

A Procurement Policy has been updated with the help of Jim Sansone. The last update was 2018. After reviewing, the Supervisor asked for a motion from the floor.

- Sue Neidlinger made the motion.
- Rick Coleman seconded
- Motion to accept the updated Policy passed.

The Town Clerk's Monthly Report for April was presented and reviewed. Everyone felt comfortable with it and had no questions.

There were two updated Leases that were presented to the Board for use at the Marina. The first one is the Town of Newfane Marina 2025 Personal Watercraft Lease. And the second one is the Town of Newfane Marina 2025 Boat Dock Lease. Both of these needed updating and clarification. These will be used in the upcoming 2025 to 2026 season. Fees were raised to \$70/foot; up from \$67/foot for Boat Docks.

- A motion was made to accept the 2025 Personal Watercraft Lease
 - Rick Coleman made the motion
 - Sue Neidlinger seconded
 - Motion to accept the Marina 2025 Personal Watercraft Lease passed.
- Finding out that the other marinas in the area are charging a bit more, we are taking steps to update our fees and get them in line with the other area marinas. The new Fish Cleaning Station and the fact that we are one of the only Marinas is to sell gas, are both in our favor.
 - Sue Neidlinger made the motion to accept this Lease
 - Rick Coleman seconded
 - Motion to accept the Marina 2025 Boat Dock Lease passed

As mentioned in the past, the Supervisor has been in contact with a company called VEREGY. This company was founded in 2019 and it offers infrastructure upgrades, energy management, and energy efficiency solutions to various areas including mechanical, plumbing, lighting, solar, battery storage in

customized building control systems. He continues to be interested in working with VEREGY and is asking approval to enter into a Feasibility Evaluation with this company. This has no cost attached to it. They will come to the Town of Newfane, and they will go through all the Town buildings and look at electrical efficiency and let us know where we stand. Rick states it's a very eye-opening exercise and it will show us our energy use around the Town. They will also look into our solar array panel that is currently on the roof of the Town Hall.

- Sue Neidlinger made the motion for the supervisor to sign the feasibility evaluation
- Rick Coleman seconded
- The motion passed to enter into a Feasibility Evaluation with VEREGY.

The Supervisor then asked the Board to review the new Town and Marina Employee Pre-Operation checklist that he presented. This all has to do with General Safety for all Town employees. He would like this posted throughout the Town as safety comes first. It also explains the use and maintenance of equipment.

- Sue Neidlinger made the motion to accept this pre-operation checklist
- Rick Coleman seconded
- Motion passed to accept this Employee Pre-Operation checklist.

Next presented was the Newfane Dog Lease Agreement, from at 2600 William Street Owner LLC, that explains a 3-year lease. The Recovery Center of Niagara agrees to use the land as described for the Town of Newfane Dog Park, with the Town taking on the responsibilities for insurance purposes. This agreement ends May 1, 2028. The Town rental fee is \$1.00/yr. The Supervisor mentioned that Joel Basch, of the Recovery Center, wants to be part of the groundbreaking.

- Rick Coleman made the motion to accept this agreement
- Sue Neidlinger seconded.
- The motion passed to sign the Newfane Dog Lease Agreement.
 - Sue mentioned she also has received a grant for dog waste receptacles.

A Marina Sales 2024 Report on the revenue was presented and reviewed. The Board was happy with the numbers they saw.

The Supervisor asked for approval to hire Summer employees for the Lakeview Village Shoppes for the 2025 season. He presented two individuals for hire: Emma Niver who is returning from last year and Maisie Jones, both at \$15.50, starting on May 15, 2025. They will both be given Town shirts for wearing while working.

- Rick Coleman made the motion to accept the two individuals.
- Sue Neidlinger seconded.
- Motion to hire passed.

Supervisor Syracuse asked the Board for permission to open a new M&T bank account specific for Summer Rec program. We want to keep these funds separate.

- Sue Neidlinger made motion
- Rick Coleman seconded
- Motion passed to open a new M&T account.

New business:

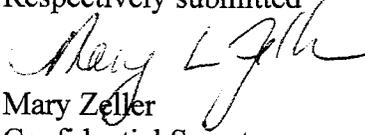
- Apple Blossom Festival is this Sunday. The Time Capsule will be on display and they are still gathering info from School and want to include 2024-2025 Students.
- The Supervisor and Building Inspector mentioned that a Town Code Review is underway. There are several different issues that have been brought to our attention, such as lighting, noise, animal issues, specifically chickens and zoning issues. David is not sure how to answer some things, as they are not spelled out too clearly.
 - David did mention that New York State is going through the Zoning Laws, town to town and let us know if they need to be updated or not. David is getting quotes to update General Codes.
 - The Town Attorney mentioned the Zoning issues as well. Different Zoning is currently assigned throughout the Town.
 - We also need to work with Wendel for updating these codes ~ getting guidelines and advice. Jim will reach out to Drew Reilly from Wendel.
 - A discussion on animals took place as different codes need to be established, especially with "free range animals."
 - David has compared area towns and has written some ideas up. The Supervisor is calling a meeting to start discussing these codes. They want to put a committee together with representatives from the Zoning and Planning Boards.
 - Currently the Building Inspector acts on "Voluntary Compliance" when he writes a ticket
 - It was noted that Wilson spent 30K to update the codes, per the States recommendation.)
 - Rick Coleman will take the lead on putting a committee together. An open discussion regarding members that should include representation from Agricultural, Residential, etc.
- A Legal Notice for the 5/28/25 Public Meeting on the CDBG Grant. This will be our second Public Hearing as required under the grant guidelines. As a Town we want to be proactive with any public comments that may arise.
- The Town received information on a new activity that is being promoted in the area, Blaster Ball. Discussion took place and Sue will reach out for more information.

The Supervisor asked for a motion to adjourn.

- Rick Coleman made a motion to adjourn.
- Sue Neidlinger seconded.
- All were in favor and motion passed.

Meeting adjourned at 8:00pm

Respectively submitted


Mary Zeller
Confidential Secretary

Account#	Account Description	Fee Description	Qty	Local Share
	Lakeview Village Fair	Monthly Rent	8	5,610.00
		Sub-Total:		\$5,610.00
A1255	Clerks Fees	Photocopies	32	8.00
	Clerk's Fees	Birth Certified Copy	31	310.00
		Death Certified Copy	23	230.00
		Fax Fee	4	4.00
		Genealogy Search	1	22.00
		Marriage Certified Copy	6	60.00
	Conservation	Conservation	13	20.44
		Sub-Total:		\$654.44
A2544	Dog Licensing	Female, Spayed	40	300.00
		Female, Unspayed	14	217.00
		Male, Neutered	27	202.50
		Male, Unneutered	11	170.50
		Replacement Tags	1	3.00
		Sub-Total:		\$893.00
A2590	Cemetery Donations	Donations	2	200.00
	Commercial/Industrial Building	Remodel/Repair/Addition	1	50.00
	Deck Permit	Total Fee	1	25.00
	Demolition Permit	Residential	1	50.00
	Generator	Total Fee	2	100.00
	Permits, Others	Building Permit	1	1,380.00
	Residential	Additions, Porches, Remodling, Pole Barns	5	965.00
		Single Family	2	1,661.00
	Short Term Rental	Annual Renewal	2	100.00
	Swimming Pools	Above Ground	1	30.00
	Zoning Board	Application Fee	2	300.00
		Sub-Total:		\$4,861.00

Total Local Shares Remitted: \$12,018.44

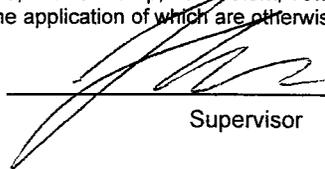
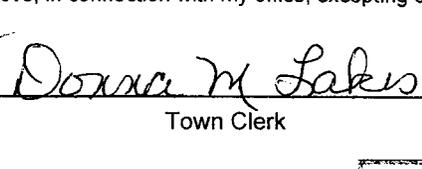
Amount paid to: NYS Ag. & Markets for spay/neuter program 142.00
 Amount paid to: NYS Environmental Conservation 349.56

Total State, County & Local Revenues: \$12,510.00

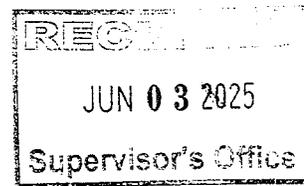
Total Non-Local Revenues: \$491.56

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Mickie Kramp, Town Clerk, Town of Newfane during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 Supervisor Date Town Clerk Date





Tourism Board Meeting

Tuesday, June 03, 2025 - 8:30am

Newfane Town Hall - Community Center

1. Attendance

a. Board Members

- Gina Guido-Redden - Chairperson
- Christine Kelemen
- Cate Banks Orr
- Barb Miller
- Jim Sansone
- Ann Schulze
- Janet Steggles
- Jane Voelpel
- Stella Wilson
- Kris DeGlopper Banks

- Quorum Met (at least 5 members)

b. Liaisons/Town Hall Representatives

- Karen Young - Lakeview Liaison
- Pete Robinson - Town Board Liaison
- Bill Clark - Town Historian
- John Syracuse - Town Supervisor
- Mary Zeller - Confidential Secretary to the Supervisor

2. Budget

a. Review Budget Report - Tourism

i. Creative Impact Arts Grant - we did not receive the grant this year

1. There is the hope we can score higher next year by addressing the council comments, and/or that more funding will be available to them next year

2. Overall Panel Score: 81 / 100 - Comments:

- *Great program that brings free music to an underserved community.*
- *Very accessible programming.*
- *Appreciate the detail about who attends the concerts.*
- *Musician pay is low but standard for these types of events.*
- *Would have liked to know more about which bands will be performing or who they want to bring. Are these conversations taking place yet? Are any of the groups local?*

- *Would have liked to see if there are any engagement opportunities to enhance the experience for the community, such as art or craft activities, local student groups who perform before the main headliner, etc.*

ii. Budgetary Impact:

1. We will need to adjust some of our funding plans for 2026, because we will not have the ability to pre-pay any 2026 expenses in 2025 (as we have the last couple of years).
 - a. Our current 2026 spending (with the expanded fall music, 2 BCI routes, 1 Forge Ahead route and \$3k in reserve for the guide) is \$21,660 – which means we will need to cut \$1,660.
2. This also means that we need to purchase the fishing expo items with only the surplus we have left this year – approx. \$2,200
3. No decisions made today - will wait to have a better idea of any possible additional funds remaining for this year after summer Visitor Guide Ad Sales

iii. Fishing Expo merchandise: with limited funds we will limit items

1. \$1,581.75 for 600 more tote bags - this is the most popular item to order first
2. Need to decide on remaining \$700 - past purchases: \$400 for 500 beverage wrenches, \$400 for 500 floating key chains, \$225 for 500 wristbands (those quantities were enough for 2 expos) - floating key chains were most popular besides bags

iv. Approve the Year to Date Report

1. Motion: Janet Steggles
2. Second: Cate Orr

b. Review Budget Report – LKV

- i. Bug Spraying quote came in - \$450 (including extra bee spray)
- ii. Approve the Year to Date Report
 1. Motion: Janet Steggles
 2. Second: Cate Orr

3. Volunteer Hours Review

- a. 2025 Volunteer Commitments –we still have some opportunities to log your 2025 hours if you need them! Initiatives that still need support include:
- i. Summer concert series Tourism Table – contact Jane for open dates
 - ii. Visitor Guide ad sales and local guide distribution and content editing
 - iii. Press management and press releases
 - iv. Grant writing research and help
 - v. Caboose support
 - vi. Annual event logistics planning with Town Hall – to ensure Town Hall knows when maintenance workers should be scheduled – extensive understanding of seasonal crowd patterns needed for this

4. Old Business

- a. Vote to approve the new chartered board seat requirements:

“5.1 Membership Requirements

1. Permanent residents of the Town of Newfane.
2. Willing to hold volunteer positions, and:
 - attend at least 9 of the 12 scheduled monthly meetings and contribute at 40 volunteer hours per year (in addition to attending the monthly meetings), supporting one or more of the Tourism Board’s initiatives (see section “What We Do”), OR
 - attend at least 6 of the 12 scheduled monthly meetings and contribute at 80 volunteer hours per year (in addition to attending the monthly meetings), supporting one or more of the Tourism Board’s initiatives (see section “What We Do”).
3. Appointed and approved by the Tourism Board and approved by the Town Council and sworn in by the Town Clerk (on an annual basis).”
 - i. Approve Revised Wording
 1. Motion: Jane Voelpel
 2. Second: Janet Steggles

5. New Business

- a. The Town has created a task force to review the entire code book to look into codes that should be added and/or revised. Gina passed on the following:
- our signage request
 - the need for a law that would allow us to tow abandoned cars or fine owners
 - the need to prevent home owners from placing “no parking signs” in front of their homes that are on public streets

- b. We're beginning a conversation with the county to see if we can expand the Connect Niagara Bus service to include Friday evening and Saturday and Sunday hours throughout the summer. This would enable us to take advantage of the Discover Niagara Shuttle's loop to Lockport – and hopefully bring those tourists further out from the Falls.
 - c. The OBCA is hosting the NBA for a joint meeting/mixer at the Carousel Park, Tues., June 17th, from 6 – 8pm. Tourism Board members are encouraged to attend if able to interact with both groups
6. Social Media Update - Karen Young
- a. Tourism - 300,000 views in the last month; 832,000 view this year
 - i. Top 3 posts from last month
 - 1. Olcott Gazebo Concert listing - 101,000 views
 - 2. Olcott Beach Carousel Park opening - 51,000 views
 - 3. Olcott Gazebo Concert listing - 39,000 views
 - b. Shoppes - Recently hit 10,000 followers on their page; 108,000 views in the last month; 206,000 views this year
 - i. Top 3 posts from the last month
 - 1. Thank you for volunteers for tables - 41,000 views
 - 2. General post about shoppes being open - 41,000 views
 - 3. Beautiful day - 17,000 views
7. Lakeview Village Update – Karen Young
- a. Mermaid Day on the Boardwalk is coming up – Saturday, June 14th
8. PBS Tapestry Podcast taping on Saturday, June 7th in Olcott - interviewing Gina, Karen, Rosemary, & Paul Hartigan about volunteerism in Olcott
9. Jane is looking to the possibility of having “Teddy Roosevelt” back in Olcott on Labor Day, 2026 as part of the 250th American birthday
10. Adjourned at 10:00am

MAY 28, 2025

PUBLIC HEARING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on May 28, 2025.

The following Board Members were present:

Supervisor: John Syracuse
Councilwoman: Susan Neidlinger
Councilman: Rick Coleman
Councilman: Robert Horanburg
Absent: Councilman Peter Robinson

Others present:

James J. Sansone, Town Attorney, Donna M. Lakes, Town Clerk, Mary L. Zeller, David J. Schmidt, Jonathan Miller, JoAnn Harig, William Davis and Kenneth W. Nerber

CALL TO OPEN THE PUBLIC HEARING

The Supervisor called the Public Hearing to order at 6:45 p.m. The Town Clerk provided proof of Posting and Publication. The Supervisor announced the Notice of Public Hearing had been posted and published and the purpose of the second Public Hearing is to give the public an opportunity to provide comments on the Town of Newfane's current Community Development Block Grant (CDBG) Project: 801PR72-21, Wastewater Treatment Plant Improvements Project. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities public infrastructure and planning activities with the principal purpose of benefiting low/moderate income persons. The hearing will provide further information about the progress of the ongoing CDBG project. Comments related to the effectiveness of administration of the CDBG project will also be received at this time. The Hearing is being conducted pursuant to Section 570.486, Subpart 1 of the CFR and in compliance with the requirement of the Housing and Community Development Act of 1974, as amended.

The Supervisor invited anyone wishing to speak regarding this program to come forward and state their name and address for the record. No one came forward. The Supervisor again offered a welcome to anyone in the audience that wished to speak. No one came forward. The Supervisor stated that it appears no one wishes to come forward and declared the Public Hearing closed.

The Public Hearing was closed at 6:50 p.m.

Respectfully submitted,

Donna M. Lakes
Town Clerk

May 28, 2025

REGULAR BOARD MEETING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on May 28, 2025

The following Board Members were present:

Supervisor: John Syracuse
Councilwoman: Susan Neidlinger
Councilman: Peter Robinson
Councilman: Rick Coleman
Councilman: Robert Horanburg

Others present:

James J. Sansone, Town Attorney, Jon Miller, Highway/Water Superintendent, David Schmidt, Building Inspector/Code Enforcement Officer, Nick Irr, WWTP Chief Operator, Mary Zeller, Confidential Secretary to the Supervisor, Jo Ann Harris, Real Property Appraisal Technician, Jeffrey Newman, Dog Control Officer/Constable, Kenneth Nerber, Assistant Dog Control Officer/Constable, Joseph Flagler, Assistant Dog Control Officer/Constable and 12 residents.

PRAYER & PLEDGE

The Supervisor called the meeting to order at 7:00 p.m. A prayer was read by the Town Clerk and the Pledge to the flag was given.

The Supervisor began the Meeting with a special presentation to acknowledge the Newfane Central High School Girls' Varsity Basketball Team on their winning the Section IV B1 Championship Title for 2024-2025. The girls were determined to win this for their Coach Kevin Klumpp, as this honor has not been obtained since 1996. Congratulations to Head Coach Kevin Klumpp, Asst. Coaches Shanna Klumpp and Brooke Homing, J.V. Coaches David Krull and Allison Clark, and Modified Coach Alexis Damon. The Champions are Kameryn Boyer, Sienna Bowers, Bailee Patcyk, Julia Leibring, Stephanie Chunco, Paige Miller, Julia Noonan, Anna Chunco, Alexis Rutherford, Kendall Hoffer and Ah-Leena Golden. The Supervisor stated that he and the rest of the Town Board, along with the residents of the Town of Newfane are all very proud of them.

MINUTES FILED WITH THE TOWN CLERK

Tourism Committee Meeting Minutes of May 6, 2025
Planning Board Meeting Minutes of April 22, 2025

MISCELLANEOUS FILING WITH THE TOWN CLERK

Town Clerk's April 2025 Supervisor's Report
Certificate of Attendance Board of Assessment Review Training for Jeffery Hill
Newfane Central School District notification of Board of Education Members effective May 2, 2025

APPROVE PREVIOUS MINUTES/OTHER MATTERS

The Town Clerk requested approval from the Board of the Town Board Meeting Minutes of April 23, 2025. The Supervisor entertained a MOTION to approve the April 23, 2025 Town Board Meeting Minutes. Motion made by Councilman Horanburg, second by Councilman Coleman on the question. All were in favor, no one was opposed.

The Town Clerk requested approval from the Board of the NYSLRS Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Assessor, Michael Hartman. The Supervisor entertained a MOTION to approve the Standard Work Day for Assessor, Michael Hartman. Motion made by Councilwoman Neidlinger, second by Councilman Robinson on the question. All were in favor, no one was opposed.

Motion carried

COMMUNICATIONS AND PETITIONS

TOWN/HIGHWAY/MILLER REQUEST TO AMEND CHIPS REVENUE ACCOUNT

The Town Clerk read a letter from Highway Superintendent, Jon Miller, as follows. Dear Board Members, I am respectfully requesting to have my CHIP's State Aid Revenue Account 002-1000-3501 and my item 1 Expense Account 002-5110-0400 amended to reflect the increase in CHIP's funds that I will be receiving in the amount of \$23,057. Account 002-1000-3501 will be amended from \$370,276 to \$393,333 and account 002-5110-0400 will be amended from \$600,000 to \$623,057. The Supervisor entertained a MOTION to approve the request of the Highway Superintendent to amend the CHIP's fund. Motion made by Councilman Coleman, second by Councilman Robinson on the question. All were in favor, no one was opposed.

Motion carried

TOWN/MARINA/HIRE DEXTER AND HUMAN SEASONAL EMPLOYEES

The Town Clerk read a letter from Nicholas Glosser, Facilities Director as follows: To the Honorable Supervisor and Town of Newfane Town Board. I hereby request the approval of the following people for hiring at the Town of Newfane Marina for the 2025 Season all at a minimum wage of \$15.50 per hour for each employee. Joshua Dexter as of 5/24/2025 and Isabella Human as of 7/1/2025. Thank you for your consideration on this list. The Supervisor entertained a MOTION to approve the request of the Facilities Director to hire these individuals at the Town Marina. Motion made by Councilwoman Neidlinger, second by Councilman Horanburg on the question. All were in favor, no one was opposed.

Motion carried

TOWN/HIRE/SUMMER RECREATION SEASONAL EMPLOYEES

The Town Clerk gave an overview of a request from Molly Sheldon, Director of Recreation, due to it's length. The Board Members had hard copies of this letter and it was also placed on the website with all the other backup materials to the Agenda. It reads as follows: Dear Members of the Newfane Town Board, I hope this letter finds you well. I am writing to formally request approval for all individuals that we intend to place on payroll for the upcoming period. As part of our standard procedure and in accordance with town policy, we are seeking the Board's authorization before moving forward with the onboarding and compensation of these employees. Attached/enclosed is a complete list of all recreation leaders for your review. Each candidate has been vetted and selected in accordance with our hiring guidelines and budgetary allocations. We respectfully request the Newfane Town Board's approval to proceed with placing these individuals on payroll effective July 7, 2025 at \$17 per hour. We are having a 1 hour zoom call with the recreation leaders and would like to pay them for that meeting even though it is prior to the start of summer recreation. There is also a need for us to have 5 recreation leaders help us lift, carry, sort and label the supplies for the summer recreation program and we would need to pay those leaders as well, for that extra time ahead of the program. Your review and consideration of this request will help ensure a smooth and efficient transition into the next phase of operations. Please let us know if any additional documentation or information is required. Thank you for your attention to this matter, and for your continued support.

Sincerely, Molly Sheldon (Employees: Megan Beiter, Jenna Carmer, Jadis Chinn, Marina Ersing no longer employed, Luke Gunby, Bobbie Jo Grimes, Kirsten Kaczynski, Brianna Kline, Mikayla Marinaccio, Ashley Maybach, Kelley Maybach, Charles (CJ) Nagel, Camryn Oudette, Tyler Oudette, Brayden Seitz Saraf, Raina Serth, Devin Smeal, Joshua Snyder. The Supervisor entertained a MOTION to approve the request of the Director of Recreation to hire these individuals for the Summer Recreation Program. Motion made by Councilman Coleman, second by Councilwoman Neidlinger on the question. All were in favor, no one was opposed.

Motion carried

TOWN/HIRE/SEASONAL LIFEGUARDS FOR OLCOTT BEACH

The Town Clerk read a request from Supervisor Syracuse dated May 27, 2025, requesting the approval of the following people for hire for the Town of Newfane Olcott Beach 2025 season, all at the following wages per hour for each employee, starting May 24, 2025 and running through September 1, 2025. Head Lifeguards Bridget Martin and Avery Stevenson at \$21.00 per hour and Lifeguards Samantha Call, Ireland Greeson, Noah Kneeland, Dylan Lamont, Lydia Lamont, Addison Reis, Elaina Reis and Dmitri Young all at \$20.00 per hour. The Town Clerk followed that communication with an amendment dated May 28, 2025, to move Lydia Lamont to Head Lifeguard

May 28, 2025

REGULAR BOARD MEETING cont.

from the previously requested Lifeguard position. The Supervisor entertained a MOTION to approve the request to hire these individuals as Lifeguards at Olcott Beach. Motion made by Councilman Robinson, second by Councilman Horanburg on the question. All were in favor, no one was opposed.

Motion carried

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

Jon Miller, Highway/Water Superintendent reported that on the Highway side they milled and paved W. Main Street in Olcott which turned out very nice, milled and paved 4,600 feet of Drake Settlement Road between Fuller Road and Hess Road. Hopefully we can finish the rest next season. We got the Veterans Banners up, we took four (4) trees down, started roadside mowing, put several yard pipes in, installed a new drain on Cooper Street, along with our other routine jobs. We did get a state increase this year which helped. On the water side we had 3 service leaks, installed drainage at the Terrace and the bottom of the steps at the Beach to help with some erosion there, put fresh sand on the Beach, installed a new hydrant on Jacques Road at the curve which keeps getting hit, we have been mowing lots and basic maintenance. Nick Irr, Chief Operator of the WWTP, advised that the plant is running well. They had a little scare with a transformer blow out, however, the backup generator did it's job so there was no issue on our end. The Bypass Pump is working and we can get back to normal with piping for that. There is still plenty of compost available. David Schmidt, Building Inspector/Code Enforcement Officer, stated that spring is here and it is getting much busier than it already was. I am still working on organizing, trying to get things put together and also trying to get together with Rick Coleman to work on the Code Book. JoAnn Harig, Real Property Appraisal Technician, reported that the Assessor's office is currently working on two (2) projects. First changing the files by S.B.L. numbers rather than property addresses, and making sure the files are currently updated. The next project is we are starting to take current photographs of properties. We are starting in Olcott and moving south. Hopefully in the next three years we will have current photos as requested by New York State. Kenneth Nerber, Dog Control Officer/Constable, advised the Board that there were a couple dog bites this month, a three year old was attacked on Drake Settlement, he is currently in intensive care, another dog bite on the Ridge Road, we are working with David to help him out on complaints, we are working with monitoring illegal vendors and keeping them at bay, and we are also working on unlicensed vehicles on properties. Gina Redden, Tourism, reported that the Tourism Board members have been all over town working to prepare for the season – in addition to flower planting, weeding and painting we have also: Attended the Destination Niagara Season Kick-Off Meeting. Promoted the town at the Niagara Falls Visitor Center as part of their National Tourism & Travel Week promotions. Organized and attended a CPR and AED training class on the boardwalk. Finalized our work schedule for the remainder of the season. Tourism Board members are obligated to donate 40 volunteer hours per year in addition to our monthly meetings, but they average over 120 hours each. The 10-member board worked a total of 1244 volunteer hours in 2023, and 1277 in 2024 we expect to do more in 2025. Tourism Board members log volunteer hours by: Designing, producing and distributing the annual visitor guides, Administering various functions at the Lakeview Village Shoppes, Managing and maintaining our website on and online calendar of events, Managing accounts on several social media platforms, Trending and tracking relevant tourism data from various sources, Integrating with the local business community and Town Hall and pushing information we gather out, Integrating with County – wide tourism efforts and organizations to promote our Town (e.g., Destination Niagara/Niagara Falls USA, Greater Niagara Fishing Expo, Discover Niagara) Issuing press releases and making appearances on local media broadcasts, Opening/closing/stocking/cleaning the caboose, Organizing and attending (with visitor guides) the Sunday concert series at the Gazebo and the Friday wine and music series at the LKV., Identifying grant opportunities and submitting grant applications, Integrating with Town Hall and New Initiative - Improving Tourist Access to Newfane and Olcott - As you know, tourism is a major economic driver for our region, yet much of the current infrastructure is concentrated around Niagara Falls and the Niagara River corridor. According to ongoing feedback from Niagara USA, the vast majority of tourists visiting the Falls do not rent cars. This limits their ability to explore beyond the immediate area. Currently, the Discover Niagara Shuttle offers free service to Lewiston, Youngstown, and Lockport, but not to Newfane or Olcott. That means those towns have direct access to this valuable visitor stream — and we do not. We had conversations with Discover Niagara exploring adding a Newfane loop to the route. It would require a financial commitment that the Town is not in a position to make. As a result - we explored alternative ways to connect tourists to our lakeside communities. We believe the most straightforward and executable approach — is to encourage tourists to use the Discover Niagara Shuttle to reach Lockport, and from there, transfer to the Connect Niagara Bus Service - the Green Route, which does include stops in both Newfane and

May 28, 2025

REGULAR BOARD MEETING cont.

Olcott. The limitation is that the Green Route currently does not run on weekends and ends service on Fridays before the dinner hour — right when our events, restaurants, and waterfront attractions are most active. We believe that evaluating ways to combine public transportation options (e.g., expanding Connect Niagara’s hours to include evenings and weekends) would enable a seamless, car-free pathway for tourists to reach Newfane and Olcott, allowing our communities to share more fully in the County’s growing tourism economy. Toward that end – we are fact finding and constructing a presentation highlighting the benefits of expanding and/or combining public transportation systems in the County, driving tourists to not only our town, but to the northern region of our county. We hope to develop a solution that would be financially advantageous to the entire region, and to present that solution to the County. 2025 Recurring Schedule for the season - The complete attraction/event schedule can be found in the visitor guide online at www.olcott-newfane.com. The Lakeview Village Shoppes opened for weekends May 3rd and converted to the 7-day a week schedule over the holiday weekend. They are open through the end of October. The Carousel Park opened over the holiday weekend and will operate through Labor Day. The caboose opened 7 days a week May 1, it will operate through the end of October. The Sunday free concert series began Monday and runs through the end of September. The Friday night concert and wine series on the boardwalk begins this Friday and also runs through the end of September. The Log Cabin opens this weekend and will also operate through the end of September. The Saturday car shows began Saturday and will run through the end of September. The Van Horn Tours began in May and run through the end of August. The 2025 Free Movie Series will be held twice in July and twice in August.

NEW BUSINESS

TOWN/SUPERVISOR/RESOLUTION #14/AMEND 2024 BUDGET

The Town Supervisor introduced Resolution No. 14-2025, Town of Newfane Amending 2024 Budget: WHEREAS, the General Fund, Water Fund, and Refuse Fund exceeded the amount budgeted for the fiscal year ended December 31, 2024; and WHEREAS, the General Fund received excess Sales Tax, excess Marina Fees, Insurance Recoveries, and American Rescue Plan Act Funding to cover such expenditures; and WHEREAS, the Water Fund received American Rescue Plan Act Funding to cover such expenditures; and WHEREAS, the Refuse Fund received excess Garbage and Refuse Charges Revenue to cover such expenditures; and NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the following amendments to the Town’s 2024 budget in the General Fund, Water Fund, and Refuse Fund, provide funding for such expenditures. The 2024 budget hereby is amended effective immediately. The Supervisor entertained a MOTION to approve the Resolution. Motion made by Councilwoman Neidlinger, second by Councilman Coleman on the question. The Supervisor asked for a roll call vote:

Councilwoman Neidlinger: Aye
Councilman Robinson: Aye
Councilman Horanburg: Aye
Councilman Coleman: Aye
Supervisor Syracuse: Aye

Aye: 5 Nay: 0

Motion carried

TOWN/SUPERVISOR/RESOLUTION 15/2024 BUDGET TRANSFERS

The Town Supervisor introduced Resolution No. 15-2025, Town of Newfane 2024 Budget Transfers. WHEREAS, the Town of Newfane is in the process of closing the accounting records of the fiscal year ended December 31, 2024; and WHEREAS, certain appropriation accounts were noted to need adjustments to allow for appropriate closing of accounts; and WHEREAS, the funding for these adjusted appropriations is available within other appropriation accounts in the Town’s 2024 Budget; NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the adjusting of the Town’s 2024 Budget on the attached pages. The Supervisor entertained a MOTION to approve the Resolution. Motion made by Councilman Horanburg, second by Councilman Robinson on the question. The Supervisor asked for a roll call vote:

Councilwoman Neidlinger: Aye
Councilman Robinson: Aye
Councilman Horanburg: Aye
Councilman Coleman: Aye
Supervisor Syracuse: Aye

Aye: 5 Nay: 0

Motion carried

May 28, 2025

REGULAR BOARD MEETING cont.

TOWN/SUPERVISOR/RESOLUTION 16/ 2024 BUDGET USE OF FUND BALANCE

The Supervisor introduced Resolution No. 16-2025 Town of Newfane 2024 Budget – Use of Fund Balance. WHEREAS, the Refuse and Fire Protection Funds exceeded the amount budgeted for the fiscal year ended December 31, 2024; and WHEREAS, the Refuse and Fire Protection Funds have levied property tax revenues in the 2025 Adopted Budget to cover such expenditures; and NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the following adjustments to the Town’s 2024 budget in the Refuse and Fire Protection Funds to provide funding for such expenditures. The 2024 budget hereby is amended effective immediately. (The chart is attached to the Resolution). The Supervisor entertained a MOTION to approve the Resolution. Motion made by Councilman Coleman, second by Councilman Horanburg on the question. The Supervisor asked for a roll call vote:

Councilwoman Neidlinger: Aye
Councilman Robinson: Aye
Councilman Horanburg: Aye
Councilman Coleman: Aye
Supervisor Syracuse: Aye
Aye: 5 Nay: 0

Motion carried

TOWN/MARINA/RESOLUTION 17/ 2025 PRICING FOR GOODS SOLD AT TOWN MARINA

The Supervisor introduced Resolution 17-2025 The Town Board of the Town of Newfane Establishes 2025 Pricing For Goods Sold At The Town Of Newfane Marina. WHEREAS, the Town of Newfane is desirous of providing items to be sold at the Town of Newfane Marina. NOW, THEREFORE BE IT RESOLVED, by their signatures below, the Town Board of the Town of Newfane adopts the pricing schedule identified in Attachment A contained herein. “EXHIBIT A” 2025 SALE OF GOODS PRICE LIST TOWN OF NEWFANE MARINA:

RESIDENT SEASON PASS \$65.00, ADDITIONAL SEASON PASS \$25.00, SENIOR SEASON PASS \$40.00, FISH CLEANING \$2.00, ICE CUBES \$3.00, ICE BLOCKS \$3.50, DAILY LAUNCH \$8.00, SENIOR LAUNCH \$5.00, CANOE, KAYAK, JETSKI LAUNCH \$5.00, NON-RESIDENT SEASON PASS \$85.00, ADDITIONAL NON-RESIDENT SEASON PASS \$35.00, ZIPLOCK BAGS \$0.25, PUMP OUT \$6.00, BOAT WASH \$2.00, OVERNITE DOCK - per foot \$1.75, 3-DAY PASS \$20.00, CANOE, KAYAK, JETSKI SEASON PASS \$45.00, ADDITIONAL CANOE, KAYAK, JETSKI PASS \$20.00, LOST KEY CHARGE \$5.00. The Supervisor entertained a MOTION to approve the Resolution. Motion made by Councilwoman Neidlinger, second by Councilman Robinson on the question. The Supervisor asked for a roll call vote:

Councilwoman Neidlinger: Aye
Councilman Robinson: Aye
Councilman Horanburg: Aye
Councilman Coleman: Aye
Supervisor Syracuse: Aye
Aye: 5 Nay: 0

Motion carried

TOWN/SUPERVISOR/AGREEMENT WITH NYS AG & MARKET PLANT INDUSTRY

The Supervisor requested a MOTION for approval to enter into an Agreement with the New York State Agriculture and Market Plant Industry. Motion made by Councilwoman Neidlinger, second by Councilman Horanburg on the question. The Supervisor explained that this is a renewal of the Lease/Rental Agreement made with the Ag & Market Plant Industry who rents office space from the Town at the Justice Court Building. They pay Six Hundred (\$600.00) Dollars per month and typically pay the entire year in one lump sum. The Supervisor asked for a roll call vote:

Councilwoman Neidlinger: Aye
Councilman Robinson: Aye
Councilman Horanburg: Aye
Councilman Coleman: Aye
Supervisor Syracuse: Aye
Aye: 5 Nay: 0

Motion carried

TOWN/SUPERVISOR/HEALTH DEPARTMENT MEMORANDUM OF UNDERSTANDING

The Supervisor advised the Board that this is not on the Agenda, it was just received today and needs to be addressed. The Supervisor requested a MOTION for approval to enter into a

May 28, 2025

REGULAR BOARD MEETING cont.

Memorandum of Understanding with Daniel J. Stapleton, Public Health Director of the Niagara County Health Department relative to the Summer Recreation Program a/k/a Day Camp. Motion made by Councilman Horanburg, second by Councilman Robinson on the question. The Supervisor asked for a roll call vote:

Councilwoman Neidlinger: Aye
Councilman Robinson: Aye
Councilman Horanburg: Aye
Councilman Coleman: Aye
Supervisor Syracuse: Aye
Aye: 5 Nay: 0

Motion carried

PAY BILLS

The Supervisor entertained a MOTION to approve the payment of claims totaling \$1,070,230.88, paid in May, 2025, Vouchers #37859-38488, as audited by the Supervisor and Department Heads and as per Abstract Sheets dated 05/27/2025 which will be filed with the official record.

General Fund	\$ 229,483.98
Highway Fund	\$ 265,202.15
Water Fund	\$ 47,476.58
Sewer Fund	\$ 140,470.03
Lighting District	\$ 6,331.65
Refuse District	\$ 145,154.11
Trust & Agency	\$ 83,119.77
Capital Projects	<u>\$ 152,972.66</u>
TOTAL	\$ 1,070,230.88

Motion made by Councilman Coleman, second by Councilwoman Neidlinger on the question. All were in favor, no one was opposed.

Motion carried

PUBLIC COMMENTS

Brian Hellner, 2653 Fuller Road, Burt, New York, indicated that he has spoken with David regarding his neighbor who drained his pool water which traveled to his property, He is hopeful that when updating our Town Codes something can be put in place to address this problem. He also indicated that when clearing more than an acre of land a swail is to be created. He believes if a swail would have been created he wouldn't have this issue.

ANNOUNCEMENTS FROM THE BOARD

- Councilwoman Neidlinger announced the Apple Blossom Festival was a huge success.
- Supervisor Syracuse asked Councilman Robinson to tell the people about the project that he and his son have taken on at the intersection of Routes 104 & 78. Councilman Robinson indicated that they wanted to restore the plot of land heading north on 78 just past the intersection of 104 to a beautiful garden welcoming people to the wonderful Town of Newfane. Many thanks to our Highway crew, Mike Landers of Howell Motors and Kirk Starkweather of Starkweather Construction who all worked hard to make this project a success.
- Councilman Horanburg announced the Pirates Festival on July 11, 12, 13 with the parage on the 12th at 11:00 a.m. New this year on Sunday will be a Fireman's Competition and a Kids Zone
- Councilman Robinson wanted a shout out: "Accolades to the American Legion" for the wonderful tribute they put together for the Memorial Day Remembrance at the Corwin Station
- Town Wide Garage Sale is Friday June 6th through Sunday June 8th

May 28, 2025

REGULAR BOARD MEETING cont.

- Duck Race is Sunday June 8th
- Next Work Session is Thursday June 12th at 7:00 p.m.
- Town Hall will be closed June 19th for Juneteenth Day
- Next Board Meeting is Wednesday, June 25th at 7:00 p.m.

ADJOURN

The Supervisor entertained a MOTION to adjourn. Motion made by Councilman Horanburg, second by Councilwoman Neidlinger on the question. Hearing no questions, all were in favor, no one was opposed.

Motion carried

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Donna M. Lakes
Town Clerk

Next Regular Town Board Meeting June 25th at 7:00 p.m.

DRAFT

SUPERVISOR
716-778-8531

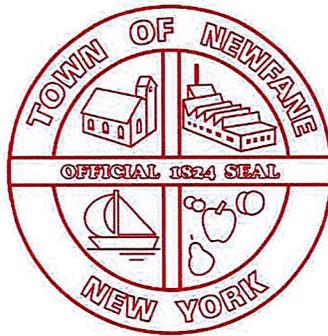
TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

To: Members of Newfane Town Council

From: Supervisor John Syracuse

Re: Promoting Samantha Call to Chief Lifeguard

Date: 6/18/2025

Please accept this as my request to promote lifeguard Samantha Call to Chief Lifeguard for 2025 at the hourly rate of \$21.00.

SUPERVISOR
716-778-8531

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6176 McKee Street
Newfane, New York I4108

TDD I-800-662-1220

6/25/2025

To The Honorable Town Board,

The property at 1670 Lockport Olcott Rd. has paid \$55.00 for an extra level of service on their 2025 county tax bill. We are asking to refund \$32.06, the remaining portion of the \$55.00 extra service fee. The property sold in March of 2025 and they do not need a second trash cart.

Per owner of the property, Katuria D'Amato, please make check payable to:

Wieslaw Capital Trading Solutions, LLC
1670 Lockport Olcott Rd.
Burt, NY 14028

Refund Amount is \$36.02.

Thank you for your consideration in this matter.

Sincerely,

Lori Daniels
Water/Sewer Dept.
Clerk

SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

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716-778-8132



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14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

To the Newfane Town Board:

Ralph Palmer

6546 Wheeler Rd.

Lockport, NY 14094

716-472-0599

Mr. Palmer came in on 6/3/2025 and paid for a dock for the season in the amount of \$1,273.00.

On 6/16/2025 he called and informed us he broke his leg and would be in a cast for at least 6-8 weeks, and would like a refund.

He did not even get to put his boat in.

Please consider refunding him the full amount.

Thank-you,

Nicholas Glosser



MARINA DIRECTOR
TOWN OF NEWFANE
2896 TRANSIT ROAD
NEWFANE, NY 14108

1364

MARINA PHONE # (716) 778-5462

MARINA POLICY - RESERVATION FORM

1. DOCK SPACE IS RENTED ON A 24 HOUR BASIS 1:00 P.M. - 1:00 P.M. AFTER THIS TIME YOU WILL BE CHARGED AN ADDITIONAL DAY.
2. MARINA WILL ALWAYS OPEN ON THE FIRST SATURDAY IN APRIL. ALL RESERVATIONS WILL BE TAKEN THEN.
3. NO GUARANTEE ON A SPECIFIC DOCK.

DATE: 6/3/25 DATES OF VISIT: Season # OF NIGHTS: _____

NAME: Ralph Palmer

ADDRESS: 6546 Wheeler Rd
Lockport, NY 14094

BOAT REG.-# _____ LENGTH OF BOAT: 19'
BEAM WIDTH: _____

TELEPHONE # (area code) (716) 472 - 0599

DOCK # C8

TOTAL	<u>1,273.⁰⁰</u>
DEPOSIT:	<u>1273.⁰⁰</u>
BALANCE:	<u>0</u>
DATE:	<u>6/8</u>
ATTN:	<u>CAK</u>

RIF Card

DATE:	<u>6/8</u>
BALANCE:	<u>0</u>
ATTN:	<u>CAK</u>

WHITE - OFFICE / CANARY - CUSTOMER / PINK - TOWN HALL / GOLDENROD - TOWN HALL ✓

RECEIVED
JUN 23 2025
Supervisor's Office

June 02, 2025

To Whomever it concerns:

Please add Emily Cody of 2817 Main st, Newfane NY 14108 to the Miller Hose Co. Inc.
administration roster, effective
immediately.

Regards,

Alexis Marvin

Secretary

June 20, 2025

Dear Town of Newfane -

I previously enrolled Alaya Sipe and Jackson Moody into the Summer program, or summer reg. program. They have since moved out of my home and it will no longer be needed as they won't be attending.

I am requesting a full refund of \$150 each, total \$300.⁰⁰ Paid by Check # 139.

Thank you for your time and offering such a great program for the kids!

Penny Lyman
6116 Tachi Dr.
Newfane, NY 14108
716 628 2301


6/23/25

